This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Remote Learning at Sherborne House School, including EYFS

School name: Sherborne House School
Policy owner: Senior Leadership Team
Created: 1st September 2020
Revised 1st September 2022
Next Review: July 2023

Remote Learning at Sherborne House School

In September 2020, all our classes returned to full-time education following the Covid-19 closure in March. Although we hope that the majority of our children will now have an uninterrupted experience, there is the possibility that an individual child, a class bubble, or indeed the whole school, will need to self-isolate for a period of time. We have therefore put in place a plan for remote learning so that all children can continue with their education. Remote learning will be shared with families when they are absent due to authorised Covid related absence.

This meets the expectations set out in the DfE guidance 'Remote Education Support' found here.

The school will use the Google Classroom to maintain the curriculum and time tabled lessons. If a child does not have access to a computer/laptop and/or the internet, the school will do all it can to support children and if necessary provide paper packs of learning.

Overview

In the first instance, individual children will be directed to the relevant year group Google Classroom. If the whole class is absent then we will continue to use Google classroom as well as other educational websites and school challenge grids containing a variety of activities for the whole school but as a school we aim to maintain a normal school timetable whether at home or in school

Other resources

We may use recorded video to provide weekly information, instructional videos and assemblies, as well as other school subscriptions listed on the school website e.g Times Table Rockstar, Spelling Shed, Phonics Play

Providing feedback

Pupils or their parents can send any completed work/photographs to teachers via google classroom. Work will receive an acknowledgement from a teacher or other school staff. Whilst feedback will be given it does not aim to replicate feedback on strengths and development in learning that parents might expect when the school is open and working normally.

Contact with pupils/ parents

Parents are able to contact the school via telephone, the school office and class email addresses. Where a pupil is self-isolating on medical grounds for a significant period of time, contact will be made on a daily basis to monitor learning and provide support if needed. Pupils identified as vulnerable will be invited to have lessons in school with Key worker children.

Safeguarding

Please refer to Safeguarding Policy as well as COVID 19 arrangements for Safeguarding.

Data protection

When accessing personal data, all staff members will: only use their official school email account and connect to the school network using their school laptop only. Staff members are unlikely to need to collect and/or share personal data. However, if it does become necessary, staff are reminded to collect and/or share as little personal data as possible online. All data collection will be compliant with GDPR guidelines.

Keeping devices secure

All staff will take appropriate steps to ensure their devices remain secure. Computers should be locked if left inactive for a period of time. Operating systems must be up to date – always install the latest updates.

Monitoring arrangements

This policy will be reviewed by the Leadership Team as and when updates to home learning are provided by the government. All teachers use Google classroom for their lessons.

Links with other policies

This policy is linked to our:
- Behaviour for Learning policy
- Safeguarding policy
- Data protection policy and privacy notices
- ICT and internet acceptable use policy